

# Visual Arts Market Development Fund

## Form Preview

### Privacy and introduction

#### Privacy statement

By completing this application you understand and agree to the way in which Arts Queensland and its third party service providers collect and manage your personal information. For further Arts Queensland privacy information go to <https://artsqueensland.smartygrants.com.au/>. For information about [OurCommunity's privacy policy and terms of use](#).

#### Before you start

Please read the General Guidelines and fund-specific [guidelines](#) before making an application. If you need any help with completing or submitting your application, or if you are unsure about your eligibility for funding please call Arts Queensland on 07 3034 4016 or 1800 175 531.

**For general advice on responding to fund assessment criteria, download the [Arts Acumen Assessment Criteria Toolkit](#).**

**Please note:** Save your work as you go by regularly clicking the SAVE button.

### Applicant details

\* indicates a required field

#### Applicant contact details

**Are you applying as an \***

If you are applying as a Group/Collective/Artist Run Initiative and have an ABN registered in your Group/Collective/Arts Run Initiative name, select Organisation in the check box below.

If you do NOT have an ABN registered in your Group/Collective/Artist Run Initiative name, select Individual in the check box below and enter the contact details of the person with a registered ABN.

Auspice bodies should use the name of the person or organisation they are applying on behalf of as the 'Applicant Name'. All of the following questions should be answered using the applicant's details, unless otherwise indicated.

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**Applicant name \***

☐ Individual ☐ Organisation

Organisation Name

Title First Name Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
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**What is the name of your Group/Collective/Artist Run Initiative**

Organisation Name

**Street address \***

Address

  

If your address is not found, click on - Can't find my address - and fill out the address in the space provided.

**Postal address \***

Address

  

If your address is not found, click on - Can't find my address - and fill out the address in the space provided.

**Daytime contact number \***

Please enter area code

**Mobile phone number**

Must be an Australian phone number.

**Applicant website**

Must be a URL

**Primary contact email \***

Must be an email address.

For Organisations or Groups/Collectives/Artist Run Initiatives

**Legal status (e.g. Incorp. assoc.) \***

**Contact person for this application \***

Title First Name Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
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**Position in the organisation \***

**Office contact number \***

Must be an Australian phone number.

**Contact email \***

Must be an email address.

### Auspice details

**Auspice body name \***

Organisation Name

**Auspice body street address \***

Address

**Auspice body postal address \***

Address

**Auspice body primary phone number \***

**Auspice body primary website \***

Must be a URL.

**Auspice project contact \***

Title

First Name

Last Name

**Auspice contact position \***

**Auspice contact phone number \***

Must be an Australian phone number.

**Auspice contact primary email \***

Must be an email address.

**Auspice contact mobile phone number**

Must be an Australian phone number.

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**Auspice body legal status (e.g. Incorp. assoc.) \***

### State Electorate and Local Government Area (LGA)

Use the [Electoral Commission Queensland website](#) to find your State Electorate and LGA.

Please enter your Street address provided above in the search field.

Use the Drop-down below to enter your State Electorate and LGA.

**Select your State Electorate \***

**Select your Local Government Area (LGA) \***

### Australian Business Number (ABN) details

The name of the applicant must be the same as either the ABN entity name in the 'Information from the Australian Business Register', or a Trading name registered to the ABN, enter the trading name in the field provided.

**Applicant ABN \***

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	<a href="#">More information</a>
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

**Trading name or professional name (if different)?**

**GST Registered \***

☐ Yes

☐ No

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**Operating entity**

☐ For profit

☐ Not for profit

Auspecting body ABN

**Auspice Organisation  
ABN \***

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register

ABN

Entity name

ABN status

Entity type

Goods & Services Tax (GST)

DGR Endorsed

ATO Charity Type

[More information](#)

ACNC Registration

Tax Concessions

Main business location

Must be an ABN.

**Trading name or  
professional name (if  
different)?**

**GST registered \***

☐ Yes

☐ No

**Operating entity**

☐ For profit

☐ Not for profit

**Have you or your organisation received  
Arts Queensland funding before, either  
directly or through an application  
auspiced on your behalf? \***

☐ Yes

☐ No

Auspiced bodies should answer this question as if they are the applicant.

**If yes, under what name?**

**Have you or your organisation satisfied  
the reporting requirements of any  
previous Arts Queensland funding? \***

☐ Yes

☐ No

☐ N/A

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You must complete all overdue outcome reporting before you submit your application, otherwise you will be ineligible for funding. If you are experiencing difficulty completing your outcome reporting, please contact Arts Queensland.

**Your application is not saved until you click on the Save Button. Please ensure that you regularly save your application.**

### Project/Program summary

\* indicates a required field

#### Activity summary

**Activity name \***

**Summary of activity \***

Word count:

Sum up your project in a sentence or two (max. 50 words)

**Summary of objectives \***

Describe three things you want the project to achieve in terms of benefits for participants and/or others (200 words recommended)

#### What is the main art form area of your activity

**Art form \***

- |   |   |
|---|---|
| <input type="radio"/> Classical Music               | <input type="radio"/> Multi-arts                  |
| <input type="radio"/> Contemporary Music            | <input type="radio"/> Comedy                      |
| <input type="radio"/> Dance                         | <input type="radio"/> Circus and Physical Theatre |
| <input type="radio"/> Theatre                       | <input type="radio"/> Community Arts              |
| <input type="radio"/> Visual arts, craft and design | <input type="radio"/> Festival                    |
| <input type="radio"/> Writing                       |   |

**AQ funding request \***

This field will populate once you have completed your budget.

**Project start date \***

This date must be after the "Activity Start Date" for the funding round you are applying to

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**Project end date \***

Must be a date later than the date in the Project start date field

## Project details

\* indicates a required field

**I am applying for \***

- ☐ Showcasing or exhibiting activities  
☐ Attending key market events  
Choose all that apply

## Location

List all the locations in which your activity will take place. Please give the country and city.

Country	City

**I wish to provide: \***

- ☐ Written proposal  
☐ Audio/Video submission  
☐ Written proposal and Audio/Video submission

Assessors will use the information you provide in the following sections and in the supporting material to assess your application against criteria in the General and fund-specific [guidelines](#) and the Fund objectives.

Please Note: If your application is successful, the information you provide here will be the 'Funded Activities' to which you are bound in your funding agreement with Arts Queensland.

## Project Information

Your proposal must include ALL of the following information, although you may present it across one or many documents and links.

- a brief description of the opportunity
- a description of your planned activities and their timeline
- how the activity/project forms part of your long-term plan for national or international engagement, and/or growth of profile and market, and/or potential capacity to expand or replicate projects in other markets (note there is a dedicated upload for this for showcasing/exhibiting applications)
- CVs or biographies for key personnel taking part in the activity

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- evidence of partnerships and details about their involvement in the project practically and financially
- any risks associated with the activity and how they will be managed
- examples of your previous work that are relevant to the project

### Written Document uploads

Please note: Maximum 50MB of support material allowed.

If you are uploading multiple files it is recommended that you save your progress after attaching 3 files.

**Please clearly label your uploaded documents.**

#### Upload project documents \*

Attach a file:

A maximum of 10 files may be attached.

Recommended no more than 5mb per attachment.

### Video/Audio Uploads

Upload your video/audio using Arts Queensland's online file document file sharing system Digital Pigeon using the following link [upload file](#) or attach a file below. If attaching a file below the maximum file attachment size is 2mb.

#### Or upload video or audio response

Attach a file:

Upload limit 2mb per file

Once you have uploaded and sent your video/audio to Arts Queensland our Grants Officers will add it to your application.

**Please note: Depending on the file size and your internet connection files, some files may take longer than others to finish uploading.**

### Links to support material

#### You can also include links to supporting material

Attach a file:

or provide a link below

#### Link 1 description

#### Link 1



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Must be a URL.

### Link 2 description

### Link 2

Must be a URL.

### Link 3 description

### Link 3

Must be a URL.

## Networking and engagement plan

Please complete the following information.

- **Target Contact Name and/or Organisation** - the contact may be an individual, an individual within an organisation or an organisation without a named contact at present
- **Objective in contacting** - what do you hope to achieve through meeting with this contact and could they contribute to the long term plan outlined in the previous section? e.g. potential sales, programming, artistic collaboration, insights
- **Notes** - further details to support an assessment of the strength and viability of your plan, for example if you have already made contact or arranged an introduction or if it will be a 'cold' approach; whether they will be at the event or you will meet with them outside of the key activity.

An update on the outcome of these contacts will form part of your Outcome Report.

Target Contact Name and/ or Organisation	Objective in contacting	Notes
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## Compulsory support material - Showcasing and exhibiting activities

**Evidence from the host organisations that you have been invited directly to showcase or exhibit or that you have been selected through a competitive process. \***

Attach a file:

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**Market development strategy outlining how the activity will help achieve growth of national or international audiences and/or markets \***

Attach a file:

## Other Compulsory support material

You must include these documents if they are relevant to your project.

Please note: Maximum 50MB of support material allowed.

**1. For applications involving Aboriginal and Torres Strait Islander arts, cultures and communities - evidence of proper consultation, consent, and permission from appropriate community representatives.**

Attach a file:

A maximum of 3 files may be attached.

If your application involves this group and you do NOT provide this evidence then your application will be ineligible and will not be assessed.

**2. For applications involving people from culturally and linguistically diverse backgrounds, people with a disability, children or young people - evidence you have followed required protocols to obtain support and confirmation of involvement from the relevant communities and organisations.**

Attach a file:

A maximum of 3 files may be attached.

If you are uploading multiple files it is recommended that you save your progress after attaching 3 files.

**If you don't supply all the support material relevant to your fund and project it is unlikely that your application will be recommended for funding.**

## Budget - income and expenses

Please complete your project budget following the steps below.

Use whole dollar amounts, do not use commas.

**Step 1** - Complete the Item, Category and Amount columns in the **Expenditure** section for your project/program costs

**Step 2** - Enter the **income** you will receive for your project/program, completing information in **all** the columns for each item line

**Step 3** - If you have any in-kind, enter the items in the **In-kind** section, completing information in all the columns for each item line. The form will add this total to both your Income and expenditure totals

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The form will calculate the difference between the income and expenditure. This is the **AQ funding request**.

**Step 4** – Return to the Expenditure section and indicate how much of the Arts Queensland funding request will be used for each expenditure item in the **AQ contribution amount column**.

**Step 5** – Check that the budget total sections to make sure:

- You have allocated the exact amount of the AQ funding request across eligible items of expenditure.
- You have not requested more than the allowed percentage of funding.

### Budget tips:

- Budget information should be realistic and we recommend you provide current quotes for significant expenditure items in the supporting materials at the end of this section.
- For general advice on developing a budget, download the [Arts Acumen Budget Preparation Toolkit](#).

**Your application is not saved until you click the save button; please regularly save your application.**

## Expenditure

### Expenditure instructions

Enter the expenses or costs required to do your project items on separate lines.

**DO NOT enter in-kind expenses here, enter in the in-kind section of the budget.**

Choose the category from the list that best suits the type of expenditure in your item description. More detail about what the categories mean can be found in the [Online Glossary](#).

You should give sufficient information in the Item Description so that the assessors can see:

- how the Amount has been calculated. E.g. hire at \$50 dollars a week for 6 weeks, or 100 items at \$200 each
- how many people involved in the project, the nature of their work and the length of their engagement.

Click on the + button to add more budget lines.

If you **are not GST registered**: amounts should **include GST** as this is part of the cost of the project.

If you **are GST registered**: Arts Queensland will pay the funds plus GST; amounts should therefore be **exclusive of GST**.

**Click on the Maximise button (to the right) to view the table below in full view.**

Item description	Expenditure category	Amount (\$)	AQ contribution amount (\$)	Is expenditure in Year 1 or 2?
		Must be a dollar amount.	Must be a dollar amount.	
		\$	\$	
		\$	\$	

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		\$	\$	
		\$	\$	
		\$	\$	
		\$	\$	
		\$	\$	
		\$	\$	

Total expenditure

Amount (\$)

\$

This number/amount is calculated.

AQ contribution amount (\$)

\$

This number/amount is calculated.

Income

### Income instructions

Identify all the cash **income** sources (confirmed or unconfirmed) you will receive in order to do your project, including any cash money you will be contributing yourself and record them on separate lines.

**DO NOT enter in-kind income here, enter in the in-kind section of the budget.**

Choose the category from the list that best suits the type of income in your item description. More detail about what the categories mean can be found in the [Online Glossary](#).

You should give sufficient information that the assessors can see how earned income predictions have been calculated and the details of grants, sponsorships, and other financial partnerships.

Tell us whether the income is confirmed (i.e. a contracted fee or approved grant) or unconfirmed (sales not yet made or grant applications you don't know the outcome of)

Click on the + button to add more budget lines.

**Click on the Maximise button (to the right) to view the table below in full view.**

Item description	Income category	Confirmed funding?	Amount (\$)	Is income in Year 1 or 2?
			Must be a dollar amount.	
			\$	
			\$	
			\$	
			\$	
			\$	
			\$	
			\$	

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			\$	
--	--	--	----	--

Total income

Amount (\$)

\$

This number/amount is calculated.

In-kind

**In Kind Instructions**

In-kind income refers to the dollar value of any goods and services you receive but do not pay for. For example free or discounted equipment, materials, venue space, professional services (e.g. legal, financial) and the labour of volunteers.

Record in this section the value of discount you were given or the value of the item or service you were given for free. Both your income and your expenditure totals below will automatically be increased by the amount of in-kind support you record here.

Item	Category	Amount (\$)	For year 1 or 2
		Must be a dollar amount.	
		\$	
		\$	
		\$	
		\$	

Total In-kind

\$

This number/amount is calculated.

Totals

<b>Total expenditure amount (includes in-kind)</b>	<b>Total income (includes in-kind)</b>	<b>AQ funding request (expenditure minus income)</b>
\$	\$	\$
This number/amount is calculated.	This number/amount is calculated.	This number/amount is calculated. This amount cannot exceed \$60,000
		<b>AQ contribution amount check</b>
		\$
		This number/amount is calculated.
		The above two fields must be equal. If they are not equal please adjust your budget.

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\$

Calculated difference between the above fields.

**AQ funding request as a % of total income**

This number/amount is calculated.

Notes to budget

**Please outline any information that will assist to clarify or justify the costs calculated in your budget. Include the name of the funding program and notification date of any funding you have applied for and included in your budget.**

Recommended support material

**Quotes for significant budget items**

Attach a file:

**Evidence of income (e.g. booking agreements or contracts showing fees to be paid to you for project activity, confirmation of in-kind or cash sponsorship and contributions, or approved grant funding from non-AQ sources)**

Attach a file:

**Any other information to support income or expense estimations**

Attach a file:

**Please Note**

- Applications will be checked to ensure there is no duplication of costs with funding from other Arts Queensland programs and with Federal funding programs.
- Peer assessors will recommend the final amount of funding, which may be less than the amount requested in the application.

## Key Outputs of your project

Please complete the expected outputs below that are **relevant** to your project. These may form part of your funding agreement with Arts Queensland.

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**Queensland based Artists/arts workers employed by the project**

Must be a number.

**Queensland based First Nations Artists or artswokers employed by the project**

Must be a number.

*This is a subset of the total number of Queensland artists/artswokers.*

**Number of Queensland based Artists/arts workers with disability employed by the project**

Must be a number.

*This is a subset of the total number of Queensland artists/artswokers.*

### Locations

**Country**

**City**

This question is read only.	This question is read only.

### Creative Developments

*Periods of creative exploration or concept development towards an end goal, whether or not they result in a finished work.*

Must be a number.

### New Works

*Count brand new works, or radically new or different interpretations of existing work that are given a public presentation ( ie exhibited, performed, published, recorded)*

Must be a number.

### Publications/Recordings

*Count publications or recordings made for sale, broadcast or download as a result of this funding. Publications includes books, journals, magazines, one-off publications (such as*

Must be a number.

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*major catalogues or curatorial essays), and musical scores.*

*DO NOT COUNT: Exhibition or theatre programs, newsletters, social media and blog posts.*

### **Readership/Listeners/Viewers**

*Count the number of people who access your publications or recordings in digital or physical form.*

Must be a number.

### **Performances**

Must be a number.

### **Exhibitions**

Must be a number.

### **Audience/Attendees**

Must be a number.

### **Workshops**

Must be a number.

### **Participants**

Must be a number.

## Certification support material

*\* indicates a required field*

The following support material is compulsory for certain applicants.

Applications involving staff of Arts Statutory Bodies, Arts Owned Companies or the Department of Treaty, Aboriginal and Torres Strait Islander Partnerships, Communities and the Arts



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Must include a letter from an authorising office covering letter stating the relevant employee's role and employment details, that the application does not relate to carrying out duties of their role and is not funded by the organisation, and how any potential conflict of interest will be addressed.

### Upload file

Attach a file:

## Applications that are supported by educational institutions

Must provide a statement from an authorising officer of the institution that confirms the activity is outside of core business and detail any financial or in-kind support the project will receive from the institution

### Upload file

Attach a file:

## Applications from Organisations Fund 2022-2026 and First Nations Pathways organisations

Must provide a letter from an authorised officer demonstrating that the activity is separate from activities already funded through Arts Queensland.

### Upload file

Attach a file:

## Applications that have significant involvement from an Arts Queensland shareholder company, Arts Statutory Bodies or Major Performing Arts Organisations

Must provide a letter from an authorised officer confirming that the activity is separate from activities already funded through Arts Queensland.

### Upload file

Attach a file:

## For Collective/Artist Run Initiatives

All members of the group must sign a letter to Arts Queensland confirming their involvement and support for the nominated representative.

### Upload file

Attach a file:

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### Auspiced applications

Auspice bodies must provide evidence that the artist/organisation on whose behalf the application has been submitted is aware of and has approved:

- the application content,
- application budget,
- any fees for auspice services

This evidence can be uploaded as an email or letter from the applicant, or in a short video statement by the applicant.

#### **File upload \***

Attach a file:

### Statistical information

\* indicates a required field

#### Statistical information

Information in this section is not used to assess your application. Information you provide will be used by Arts Queensland to evaluate access to its funding programs.

If you are an individual applicant, do you personally identify as belonging to any of the groups below? If you are a group or applying as an organisation, does your group/organisation primarily exist for any of the groups below? (Tick only those that apply)

**Do you or your group/organisation identify with any of the groups below?**

- |  |  |
|--|--|
| <input type="checkbox"/> Aboriginal peoples                    | <input type="checkbox"/> People from culturally and linguistically diverse backgrounds |
| <input type="checkbox"/> Torres Strait Islander peoples        | <input type="checkbox"/> Older people (over 55 years of age)                           |
| <input type="checkbox"/> Australian South Sea Islander peoples | <input type="checkbox"/> Youth (12 - 25 years of age)                                  |
| <input type="checkbox"/> Regional Queenslanders                | <input type="checkbox"/> Children (0-11 years)   |
| <input type="checkbox"/> People with disability                | <input type="checkbox"/> LGBTIQ+   |

**Gender \***

- |                              |  |
|------------------------------|--|
| <input type="radio"/> Male   | <input type="radio"/> Gender diverse         |
| <input type="radio"/> Female | <input type="radio"/> Prefer not to disclose |

### Certification

\* indicates a required field

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### Check your application

#### **Have you attached all the compulsory support material needed for your project?**

Check that the information you have uploaded or linked to covers all the following:

- a brief description of the opportunity
- a description of your planned activities and their timeline
- how the activity/project forms part of your long-term plan for national or international engagement, and/or growth of profile and market, and/or potential capacity to expand or replicate projects in other markets
- CVs or biographies for key personnel taking part in the activity
- evidence of partnerships and details about their involvement in the project practically and financially
- any risks associated with the activity and how they will be managed
- examples of your previous work that are relevant to the project

If you are showcasing your work you must include:

- an invitation from the host organisation (exhibiting or showcasing activities) or evidence of selection through a competitive process
- market development strategy outlining how the activity will help achieve growth of national or international audiences and/or markets

These items may be compulsory for you, depending on your project:

- For applications involving Aboriginal and Torres Strait Islander cultures - evidence you have followed required protocols and have the relevant support and approvals for your activities from appropriate community representatives.
- For applications involving people from culturally and linguistically diverse backgrounds, people with a disability, children or young people - evidence you have followed required protocols to obtain support and confirmation of involvement from the relevant communities and organisations.

Please contact Arts Queensland if you have any questions about compulsory material.

**I am over 18 years of age \***

☐ Yes

☐ No

### All applicants

I, the undersigned, certify that:

- I have read and I/my organisation will abide by the General Guidelines and the fund specific [guidelines](#).
- I have read and I/my organisation is able to comply with all of the requirements of the application and any schedules or attachment.
- I acknowledge that if this application is successful, I/my organisation will be required to enter into a funding agreement with Arts Queensland.

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- The statements in this application are true and correct to the best of my knowledge, information and belief.
- The supporting material is my own work or the work of the artists named in this application.
- I acknowledge that, if I am/ my organisation is successful, I/my organisation will be held accountable to deliverables outlined in this application, and information provided in this application will form part of the funding agreement with Arts Queensland, along with;

a) The [Guidelines](#) pertaining to the grant fund as specified in the application. b) The application, Letter of Offer/Funding Agreement and any schedules or attachment.

- I/my organisation will keep and maintain, for a period of 5 years, the necessary records to substantiate the application outlined in this form and any progress and outcome reporting
- I/my organisation consent that information provided in this application may be used for training, systems testing or process improvement purposes by Arts Queensland staff.
- I/my organisation give permission for Arts Queensland to verify funding requested from other funding agencies in support of this project and to provide information in this application to those funding agencies for this purpose.
- I/my organisation give permission for Arts Queensland to forward my information to the most appropriate industry experts or Government representative.
- If this application is approved, I/my organisation consent to the media and Queensland's State MPs being given information about the funded project and I understand I may be contacted directly by them.
- I/my organisation consent to information about the funded project and the amount of funding received being published on Arts Queensland's website and/or the Queensland Government Open Data Portal.

**I agree to the above \***

☐ Yes

☐ No

**For organisations groups/collectives/artist run initiatives, the person signing is the person who is authorised on behalf of the organisation to sign the contract and the Statutory Declaration and warrants they have authority to sign on behalf of the organisation group/collective/artist run initiative.**

**For auspiced applications, the certification must be completed by an authorised person from the auspicing body, and not the applicant.**

**Name \***

Title

First Name

Last Name

**Position**

**Date \***

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Must be a date

### Legal Guardian

If you are under 18 years of age, your legal guardian must complete the section below for your application to be considered eligible.

**Legal guardian's name in full \***

Title

First Name

Last Name

**As legal guardian, I agree to co-sign this application on behalf of this applicant. \***

☐ Yes

☐ No

**Please upload a copy of your signed letter agreeing to co-sign this application on behalf of this applicant. \***

Attach a file:

**Date \***

### Arts Queensland ENews

Would you like to receive Arts Queensland email communications? We will add your First Name, Last Name, Postcode and Email and your responses below to our Vision6 email client in accordance with our Terms and Conditions (<https://www.arts.qld.gov.au/about-us/email-notification-terms-conditions>).

\*

- ☐ I wish to receive Arts Queensland eNews  
☐ I do not wish to receive Arts Queensland eNews

**I want to receive emails about**

- ☐ All Arts Queensland enews  
☐ Funding opportunities  
☐ Arts sector news  
☐ New Performing Arts Theatre updates  
☐ Ten Year Roadmap

**I am interested in hearing about (select all that apply)**

- ☐ Arts in schools  
☐ Circus and physical theatre  
☐ Dance  
☐ First Nations Arts  
☐ Film  
☐ Literature  
☐ Music  
☐ Theatre  
☐ Visual art

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\*

☐ I consent to Arts Queensland collecting and using my information for communication purposes in accordance with our Terms and Conditions

**Terms and Conditions :** <https://www.arts.qld.gov.au/privacy#email>

### Feedback

You are now coming to the end of your application process and before you **REVIEW** and click the **SUBMIT** button please take a few moments to provide some feedback.

**1. How did you find out about the fund/ grant program?**

- ☐ AQ Webpage  
☐ AQ Facebook  
☐ Media Release

- ☐ AQ Client Manager  
☐ Word of mouth  
☐ Other

**Other, please list.....**

**2. Did you contact Arts Queensland before or during the application process?**

☐ Yes

☐ No

**What advice/support were you seeking?**

- ☐ Further detail/clarification on eligibility requirements  
☐ Further detail/clarification of detail in Guidelines or FAQs  
☐ Clarification on mandatory support material

- ☐ Advice/support with completing the application form  
☐ Other

**Other, please list.....**

**3. As part of Arts Queensland's Arts Acumen, there are free (optional) resources available to support you in applying for arts funding and submitting applications. Are you aware of these resources?**

☐ Yes

☐ No

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**Did you make use of these resources to support you in writing your application?** ☐ Yes ☐ No

**Which resources did you use?**

- |  |   |
|--|---|
| <input type="checkbox"/> Grant writing           | <input type="checkbox"/> Evaluation and reporting resources |
| <input type="checkbox"/> Budget toolkit          | <input type="checkbox"/> Procurement resources              |
| <input type="checkbox"/> Budget completion guide | <input type="checkbox"/> Other                              |
| <input type="checkbox"/> Business planning       |   |

**Other, please list.....**

**What were the reasons?**

- |   |  |
|---|--|
| <input type="checkbox"/> The resources did not contain the information I was looking for. | <input type="checkbox"/> Did not require additional support in writing my application and/or have experience in applying for grant funding |
| <input type="checkbox"/> Difficult to understand / apply the information/resources        | <input type="checkbox"/> Other   |

**Other, please list.....**

**Contact Us**

**[Arts Queensland](#)**

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