

Privacy Statement

By completing this expression of interest, you understand and agree to the way in which Arts Queensland and its third party service providers collect and manage your personal information. For further Arts Queensland privacy information go to <https://artsqueensland.smartygrants.com.au/>.

For information about [OurCommunitys privacy policy and terms of use](#).

Peer assessors are individuals with specialist knowledge relevant to specific art forms and arts and cultural contexts. They provide independent reviews, moderation and recommendations on applications to all of Arts Queensland's investment programs.

Further information and guidelines on the peer program are available on Arts Queensland's website: Independent Peer Assessment.

Artists, arts workers, industry experts, arts statutory bodies employees and Queensland Government employees with relevant expertise may submit an application to join Arts Queensland's pool of peer assessors.

Peer assessors are required to meet the following requirements:

Eligibility criteria Applications must meet the following eligibility criteria:

- Be based in Queensland.
- Be an Australian citizen or permanent resident over the age of 18
- Not owe AQ money or have outstanding reporting
- Submit your completed application through SmartyGrants by the closing date and time, including all compulsory support material
- Be suitable to make recommendations for public funding and receive public money through honorariums.
- NOT be an employee of an organisation that receives funding through the Organisations Fund 2026-2029 or BIA Multi-year funding.

Application instructions: Please complete and submit this form.

Support material: Please attach your current CV (2 pages max) and two referee contacts.

Questions: Please call Arts Queensland on (07) 3034 4016, toll free 1800 175 531.

Email: investment@arts.qld.gov.au

Applicant Details

* indicates a required field

Thank you for your application to the Arts Queensland Peer Assessor Program.

Please ensure to review, complete and submit this form before **2pm 7 December 2026**.

Before submitting this form, please read the *Arts Queensland Peer Assessor Handbook* to ensure you can meet all your obligations as a Peer Assessor.

Peer Assessor 2027-2029 - EOI Form

Form Preview

Contact details

Name *

Title	First Name	Last Name

Your organisation (if applicable)

Your position (if applicable)

Street address

Address

If your address is not found, click on - Can't find my address - and fill out the address in the space provided.

Postal address

Address

If your address is not found, click on - Can't find my address - and fill out the address in the space provided

Daytime contact number *

Must be an Australian phone number.
Please enter area code

Other phone number

Must be an Australian phone number.

Primary contact email *

Must be an email address.
Must be a personal email, not a general work email.

Do you have an ABN? *

☐ Yes ☐ No

Your ABN

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

ABN

Entity Name

ABN Status

Entity Type

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Goods & Services Tax (GST)

DGR Endorsed

ATO Charity Type

ACNC Registration

Tax Concessions

Main Business Location

Must be an ABN.

Trading name or professional name (if different)?

<http://abr.business.gov.au/>

About you

Do you identify as any of the groups below?

- | | |
|--|---|
| ☐ Aboriginal peoples | ☐ People with disability |
| ☐ Torres Strait Islander peoples | ☐ Culturally and linguistically diverse people |
| ☐ Australian South Sea Islander peoples | ☐ LGBTIQ+ |
| ☐ Regional Queenslanders | |
- Tick all that apply

Peer assessor training and meetings take place online, through a Microsoft Teams application.

Do you have any access requirements you would like Arts Queensland to be aware of? *

For example: a screen reader optimised form; captioning or a script version of online training; ASL interpretation for moderation.

Are you a Federal or State Government employee? (Federal or State Government employees may not be eligible for remuneration) *

- ☐ Yes - full time
☐ Yes - part time
☐ Yes - casual
☐ No

Support material

Please upload a current copy of your resume/CV (max two pages) *

Attach a file:

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Potential conflicts of interest

While Arts Queensland will check on Conflicts of Interest (COI) before each assessment round, providing COIs in advance will assist us in our planning to know of any ongoing.

Who is your current employer? *

If you are freelance or unemployed please write: not applicable.
If you have multiple employers, please include them all. If you own your own business please give the name of your business.

Do you sit on the Board, Steering Committee or Advisory Committee of any organisation? *

☐ Yes ☐ No

If yes, please provide details

Please list the organisation name and your role

Are there any other actual, perceived or potential Conflicts of Interest in the arts and cultural space that Arts Queensland should be aware of? i.e. family connections, consultancy work, commercial interests, volunteering. *

☐ Yes ☐ No

If yes, please provide details

Please list the organisation name and your role

Why would you like to be a Peer Assessor for Arts Queensland? *

Word count:
Must be no more than 50 words.

Upcoming 2027 fund availability

Arts Queensland's 2027 dates for the Queensland Arts Project Fund (QAPF) and Touring Queensland Fund (TQF) have been announced on the Arts Queensland [website](#).

To assist with planning, please indicate if you are available for the following assessment and moderation dates in 2027:

QAPF Round 4

- Closing on 8th March.

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- Applications allocated to Peers on 19th March.
- Applications due back to AQ on 5th April.
- Moderation meetings from 21st - 29th April.

Are you available? *

- ☐ Yes - QAPF Round 4 ☐ Maybe ☐ No

QAPF Round 5

- Closing on 30th August.
- Applications allocated to Peers on 10th September.
- Applications due back to AQ on 27th September.
- Moderation meetings from 13th - 21 October.

Are you available? *

- ☐ Yes - QAPF Round 5 ☐ No ☐ Maybe

TQF Round 5

- Closing on 23rd August.
- Applications allocated to Peers on 27th August.
- Applications due back to AQ on 13th September.
- Moderation meeting the week of 20th September.

Are you available? *

- ☐ Yes - TQF Round 5 ☐ No ☐ Maybe

Would you prefer to be an assessor for: *

- ☐ QAPF ☐ TQF ☐ Either

Areas of expertise

* indicates a required field

What will make you a good peer assessor for Arts Queensland?

Please highlight:

- Skills, experience and expertise as relevant to the scope of AQ funding programs (e.g. in-depth artform expertise, arts business experience, touring expertise, experience in related sectors)
- your involvement and interest in the arts and cultural sector, if this is not your area of professional expertise (e.g. as an audience member or arts participant, board member or volunteer etc)
- your understanding of, and connection to, your communities (geographic, areas of practice, diverse communities)

*

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Word count:

Must be no more than 300 words.

Please tell us about any experience you have that is relevant to assessing and comparing information packages (i.e. other grants funding experience, judging panels, academic assessment, comparing services and quotes, financial assessment) *

Word count:

Must be no more than 100 words.

Artform/Expertise

Please select the options below that best describe your area/s of art form expertise *

- | | |
|---|---|
| ☐ Circus | ☐ Music classical |
| ☐ Community arts practice | ☐ Music contemporary |
| ☐ Craft | ☐ New media / Digital technologies |
| ☐ Cultural heritage and museums | ☐ Non artform-based expertise |
| ☐ Dance - classical | ☐ Theatre |
| ☐ Dance - contemporary | ☐ Visual arts - 2D |
| ☐ Design | ☐ Visual arts - 3D |
| ☐ Fashion and Textiles | ☐ Writing |
| ☐ First Nations arts and culture | ☐ Other |
| ☐ Multi arts/Festivals | |

Peer Assessors who are not from the arts and cultural sector should select non-artform based expertise

Select any other areas of expertise where you have a thorough understanding, knowledge, experience and/or recognised leadership. *

- | | |
|--|---|
| ☐ Aboriginal arts | ☐ International Touring |
| ☐ AI use in Arts | ☐ IT /databases |
| ☐ Arts Management | ☐ Legal/governance expertise |
| ☐ Asian arts | ☐ Livestreaming / Digital distribution |
| ☐ Audience development | ☐ Local government (councils) |
| ☐ Australian South Sea Islander arts | ☐ Marketing |
| ☐ Business Development | ☐ Older people (over 55 years of age) |
| ☐ Children (0-11) | ☐ People with disability |
| ☐ Community cultural development | ☐ Producing |
| ☐ Culturally and linguistically diverse arts | ☐ Production/technical - live arts |
| ☐ Culturally and linguistically diverse communities | ☐ Production/technical - recorded arts |
| ☐ Curation | ☐ Public Art |
| ☐ Disability arts | ☐ Queer Arts |
| ☐ Education (P-12) | ☐ Regional communities |
| ☐ Education (Tertiary) | ☐ Risk management |

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- | | |
|--|--|
| ☐ Education (Vocational) | ☐ Science and technology |
| ☐ Environmental sustainability | ☐ Social impact |
| ☐ Finance | ☐ Torres Strait Islander arts |
| ☐ Fundraising, sponsorship and philanthropy | ☐ Touring |
| ☐ Health and Mental Health | ☐ Tourism/cultural tourism |
| ☐ Human resources | ☐ Young people (12 - 25) |
| ☐ Infrastructure/capital projects | ☐ Other |
| ☐ International fairs and markets | |

Referee 1

Name *

First Name

Last Name

Position & Organisation**Phone Number ***

Must be an Australian phone number.

Email *

Must be an email address.

Please tell us briefly why you have chosen this person as a referee? *

How do they know you? Are they able to comment on your artform or business expertise, or your connections to your community? What part of your suitability?

Consent for Arts Queensland to contact your referee *☐ Yes☐ No

Referee 2

Name *

First Name

Last Name

Position & Organisation**Phone Number ***

Must be an Australian phone number.

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Email *

Must be an email address.

Please tell us briefly why you have chosen this person as a referee? *

How do they know you? Are they able to comment on your artform or business expertise, or your connections to your community? What part of your suitability?

Consent for Arts Queensland to contact your referee *

☐ Yes ☐ No

Peer Certification

* indicates a required field

Privacy notice and collection approval

Privacy notice

The Department of Education is collecting your personal information as part of the administration and management of the grant programs of the Arts Queensland division of the Department of Education.

This information may include the name and contact details of you and your referees, and details about your professional history and information relating to your application.

Your information will be handled in accordance with the [Department of Education's Privacy Policy](#) and will not be used or disclosed for any purpose other than those set out below without your consent unless authorised or required by law.

The Department of Education's Privacy Policy:

- includes contact details for the Department of Education;
- contains information about how an individual may access the personal information about the individual that is held by the Department of Education and seek the correction of the information; and
- contains information about how an individual may complain about a breach of the Queensland Privacy Principles (QPPs), or any QPP code that binds the Department of Education, and how the Department of Education will deal with the complaint.

The Department of Education is unlikely to disclose the personal information to entities outside of Australia.

Privacy consent

- I consent to information provided in this application being used for the purposes of assessing the application, including for the purposes of contacting me in connection with the application.
- I consent to information provided in this application being used for training, systems testing or process improvement purposes by Arts Queensland staff.
- I give permission for Arts Queensland to verify supporting information provided in my CV using publicly available for contact information.

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- I give permission for Arts Queensland to forward the information in this application to the most appropriate industry experts or Government representative, for the purposes of assessing my application.
- I confirm I have the permission of the individuals named as referees to share their contact information.
- If my application is approved, I consent to information being used by Arts Queensland, and shared with the relevant Queensland Government Ministers and officers, local Members of Parliament and their offices for the following purposes:
 - to inform them of successful peer assessors within their electorates.
 - to facilitate transparency and accountability in the use of public funds.
 - to contact and engage with me to share relevant and related government information, or to extend invitations to attend local events or consultations.
- I consent my name being published on Arts Queensland's website and/or the Queensland Government Open Data Portal.
- I consent to promoting outcomes of the peer assessor program and Queensland's arts and culture and understand my name and LGA and electorate may be provided to the media, local government, Creative Australia, and state government agencies.
- I understand that if I do not agree to share this information, Arts Queensland will not be able to process my application and I will not be eligible for funding through this grant program.

I agree to the above *

☐ Yes

☐ No

Certification

If my application to be a peer assessor is approved, I, the undersigned, agree to abide at all times by the Queensland Public Service Code of Conduct as described in the 'Expectations of Peer Assessors' section of the Arts Queensland Peer Assessor Handbook in my performance of the tasks associated with membership of Arts Queensland's peer assessment panels.

I will:

- ensure I am familiar with Arts Queensland's funding programs guidelines and criteria;
- apply my expertise and professional skills in making and recording transparent, evidence-based judgements about each application, with reference to the funding relevant guidelines and criteria;
- conduct my assessments fairly and without bias;
- be respectful and constructive in my participation in panel meetings and submit assessments by the agreed deadlines;
- declare any actual, potential, or perceived conflicts of interest to Arts Queensland as soon as I am aware of them;
- attend induction, moderation and training meetings as required by Arts Queensland;
- avoid situations in which my private interests, whether pecuniary or otherwise, might reasonably be thought to conflict with my public duty;
- always maintain confidentiality, and not use or share information obtained from applications nor the content of any assessment or moderations;
- not discuss applications with applicants nor make public or media comments related to Arts Queensland funding programs, unless approved beforehand by Arts Queensland;
- comply with parts 1 and 3 of Chapter 2 of the *Information Privacy Act* as if I were Arts Queensland;

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- keep confidential any information provided to me by Arts Queensland in connection with funding applications;
- enter into an agreement with Arts Queensland upon Arts Queensland's request about privacy and confidentiality and compliance with the Queensland Public Service Code of Conduct;
- declare any conduct I am currently engaged in that may directly or indirectly bring the Queensland Government, or the Peer Assessor Panel, into disrepute;
- notify Arts Queensland in writing of any future conduct I engage in which may directly or indirectly bring the Queensland Government, or the Peer Assessor Panel, into disrepute for the duration of this agreement.

I understand that:

- Arts Queensland funding applicants and others may have legal rights to access documents and written comments prepared by me in carrying out my duties as a peer assessor under the *Right to Information Act 2009*
- my de-identified written and moderation feedback on applications may be provided to applicants and government stakeholders
- my appointment is valid for up to two years from the date of this agreement
- without limiting any other rights Arts Queensland may have, Arts Queensland may, upon receipt of written notice of any conduct that brings, or may bring, the Queensland Government, or the Peer Assessor Panel, into disrepute, and without limiting any other rights Arts Queensland may have, terminate in its absolute discretion this agreement by written notice

I am: *

- ☐ eligible for remuneration
☐ not eligible for remuneration

for my services as outlined in the Peer Assessor Handbook.

AI declaration

*

- ☐ I have not used AI in the creation of this application
☐ AI was used to structure or edit my responses but the content was my own
☐ AI was used to generate the content for this application

I, the undersigned, declare that:

- I acknowledge that I have read and understood the terms of my engagement as an Arts Queensland peer assessor as outlined in the Peer Assessor Handbook and this agreement.
- I agree to the terms above.

Name *

Title	First Name	Last Name

Date *

Must be a date.

