

Live Music Venue Support Application Form

Form Preview

Privacy and Eligibility

* indicates a required field

Privacy statement

By completing this application you understand and agree to the way in which Arts Queensland and its third party service providers collect and manage your personal information. For further Arts Queensland privacy information go to <https://artsqueensland.smartygrants.com.au/>. For information about [OurCommunity's privacy policy and terms of use](#).

Eligibility

Please read the following to help in completing this form:

- [Program Guidelines](#)
- [Arts Queensland General FAQs](#)
- [Terms and Conditions](#)
- [Data Dictionary](#)
- Arts and Cultural Investment Framework found on the [AQ website funding page](#)

For general advice on funding applications visit our [Arts Acumen](#) page or download the [Funding Application Toolkit](#).

To be eligible for Live Music Venue Support applicants must satisfy a number of eligibility criteria. If you are unsure if you are eligible for funding you can contact Arts Queensland on 07 3034 4016 and ask to speak to the Live Music Venue Support program manager.

Please refer to the Live Music Venue Support guidelines for the full list of eligibility criteria.

Is your organisation a Queensland-based live music venue that has been operating, including through regular original live music programming, for at least 12 months? *

- Yes No

Has your organisation been highly impacted by the COVID19 pandemic and associated shutdown and restrictions? *

- Yes No

Can you provide evidence of a substantial decrease in revenue relative to normal operating circumstances? *

- Yes No

Does your organisation have an Australian Business Number (ABN)? *

- Yes No

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Have you only submitted one application to the Live Music Venue Support Program? *

- Yes No

Have you ever been employed by Arts Queensland? *

- Yes No

Employees of Arts Statutory Bodies and the Department of Environment and Science should consult the 'Important Information for Applicants' document before applying.

If yes, did your employment cease more than six months before applying? *

- Yes No

Have you satisfied the additional eligibility criteria as outlined in the guidelines? *

- Yes No

[Link to the Guidelines](#)

Have you or your organisation satisfied the reporting requirements of any previous Arts Queensland funding? *

- Yes No Not applicable

You confirm that you are not insolvent or have owners / directors that are an undischarged bankrupt. *

- Yes No

Answer YES if NOT insolvent or owners / directors undischarged bankrupt

Your application is not saved until you click on the Save Button. Please ensure that you regularly save your application.

Applicant Details

* indicates a required field

Organisation name *

Organisation Name

Street address *

Address

If your address is not found, click on - Can't find my address - and fill out the address in the space provided.

Postal address *

Address

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Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

If your address is not found, click on - Can't find my address - and fill out the address in the space provided.

Daytime contact number

*

Please enter area code

Mobile phone number

Must be an Australian phone number.

Applicant website

Must be a URL

Primary contact email *

Must be an email address.

Legal status (e.g. Incorp. assoc.) *

Contact person for this application *

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

Position in the organisation *

Office contact number *

Must be an Australian phone number.
Please enter area code

Contact email

Must be an email address.

State Electorate and Local Government Area (LGA)

Select your State Electorate. To scroll quickly you can start typing the State Electorate name. *

Search your address on the Electoral Commission Queensland website to find your electorate.

Select your Local Government Area (LGA). To scroll quickly you can start typing the LGA name. *

Search your location using the Queensland place names search website to find your Local Government Area (LGA).

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Australian Business Number (ABN) details

ABN must be registered in the same name as the applicant name - funding cannot be provided through auspicing arrangements.

Applicant ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

GST Registered *

Yes

No

Operating entity

For profit

Not for profit

Trading name or professional name (if different)?

Have you or your organisation received Arts Queensland funding before? * Yes

No

If yes, under what name?

Statistical information

Information in this section is not used to assess your application. Information you provide will be aggregated and used to review access to Arts Queensland funding programs.

Does your group/organisation primarily exist for any of the groups below? (Tick only those that apply)

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Do you or your group/ organisation identify with any of the groups below?

- | | |
|--|--|
| <input type="checkbox"/> Aboriginal peoples | <input type="checkbox"/> People from culturally and linguistically diverse backgrounds |
| <input type="checkbox"/> Torres Strait Islander peoples | <input type="checkbox"/> Older people (over 55 years of age) |
| <input type="checkbox"/> Australian South Sea Islander peoples | <input type="checkbox"/> Youth (12 - 25 years of age) |
| <input type="checkbox"/> Regional Queenslanders | <input type="checkbox"/> Children (0-11 years) |
| <input type="checkbox"/> People with disability | <input type="checkbox"/> LGBTIQ+ |

Your application is not saved until you click on the Save Button. Please ensure that you regularly save your application.

About your venue

* indicates a required field

Name of venue *

Location of venue (suburb) *

Provide a brief description of your venue, including the type of live music programming it supports and its core audience. *

Word count:
Must be no more than 200 words.

Upload evidence of regular live music programming in the last 12 months. *

Attach a file:

A maximum of 6 files may be attached.

What is the capacity of your venue under normal operating conditions? *

Must be a number.

How many employees does your venue currently have? *

Must be a number.

Of these how many are supported by JobKeeper? *

Must be a number.

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Is your venue currently open?

Yes

No

When do you plan to re-open? *

Must be a date.

All businesses, including arts businesses, should have an up to date Work Health and Safety (WHS) plan in place, including strategies to manage COVID-19. Some venues may choose to operate in line with an approved COVID Safe industry plan or have developed an approved site specific plan.

Are you operating under: *

Your own WHS plan which includes strategies to manage COVID-19

An approved COVID Safe industry plan

An approved site-specific COVID Safe plan

Certificate of compliance

You have selected “An approved COVID Safe industry plan” please attach your certificate of compliance.

Upload Certificate of Compliance *

Attach a file:

Only complete the section below if your venue **specifically and directly** targets people from one or more of these groups.

Is your venue aimed at specific communities as participants and/or audiences?

Aboriginal peoples

People from culturally and linguistically diverse backgrounds

Torres Strait Islander peoples

Older people (over 55 years of age)

Australian South Sea Islander peoples

Youth (12 - 25 years of age)

Regional Queenslanders

Children (0-11 years)

People with disability

LGBTIQ+

What is the financial impact of COVID19 on your business?

* indicates a required field

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How has the COVID-19 pandemic and associated shutdown impacted your business? E.g. lost trading, staff reductions. *

Word count:

Must be no more than 500 words.

In the support material section of this application (page 6) attach evidence that demonstrates the financial impact of COVID19 on your business. This should include Business Activity Statements, e.g. over two quarters, that allows comparison between revenue levels in usual operating circumstances and the current environment, or a dated and signed letter from a member of CPA Australia, Chartered Accountants Australia & New Zealand or the Institute of Public Accountants.

Budget - Income and Expenses

* indicates a required field

How much Live Music Venue Support funding are you requesting? *

This will be populated from the AQ breakdown amount total from your expenditure budget below.

How will this funding be used? Complete the budget below

Budget tips:

- Enter expenditure items below..
- Ensure that your budget estimates are as accurate as possible.
- Use whole dollar amounts, do not use commas.
- Indicate how much of the Arts Queensland funding will be used for each expenditure item in the **AQ breakdown column**.

GST:

If you **are not GST registered**: amounts should **include GST** as this is part of the cost.

If you **are GST registered**: Arts Queensland will pay the funds plus GST; amounts should therefore be **exclusive of GST**.

Your application is not saved until you click the save button; please regularly save your application.

Expenditure

Item e.g rent, staffing costs, enhancements or	Amount (\$)	AQ breakdown amount (\$)
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upgrades (please be as specific as possible)

	\$	\$
	Must be a dollar amount.	

Total expenditure

Total

\$

This number/amount is calculated.

AQ total amount

\$

This number/amount is calculated.

Notes to budget

Please outline any information that will assist to clarify or justify the costs included in your budget.

Over what dates will funding be expended?

Please note your start date should be no earlier than 4 weeks from application submission. The activity end date must be no later than 31 December 2020.

Activity start date *

Must be a date.

Activity end date *

Must be a date and no later than 31/12/2020.

What programming will take place in your venue between the activity start date and 31 December 2020? *

Support material

* indicates a required field

Mandatory support material

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Please note: Maximum 50MB of support material allowed.

IF YOU ARE UPLOADING MULTIPLE FILES IT IS RECOMMENDED THAT YOU SAVE YOUR PROGRESS AFTER ATTACHING 3 FILES.

1. Upload your most recent financial statements e.g. 2018/19 or 2019 *

Attach a file:

2. Evidence that demonstrates the financial impact of COVID19 on your business. This must be provided by at least two quarterly Business Activity Statements (BAS), as lodged with the Australian Tax Office, that include the June 2020 quarter and a comparable period (e.g. June 2019). If you have not yet lodged your June 2020 quarterly BAS, you must provide a dated and signed letter from a member of CPA Australia, Chartered Accountants Australia & New Zealand or the Institute of Public Accountants confirming the revenue decrease since the introduction of COVID19-related restrictions. *

Attach a file:

3. Evidence of past and future original live music programming over the last 12 months, and upcoming programming details. *

Attach a file:

Link 1

Must be a URL.

Link 2

Must be a URL.

Link 3

Must be a URL.

Certification

* indicates a required field

All applicants

I, the undersigned, certify that:

- I have read and I/my organisation will abide by the live Music Venue Support Fund.

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- I have read, and I/my organisation is able to comply with, all of the requirements of the following;

a) The Guidelines pertaining to the grant fund as specified in the application

b) The application and any schedules or attachment

c) The terms and Conditions as found at; https://www.hpw.qld.gov.au/__data/assets/pdf_file/0011/3422/shortformtermsconditions.pdf

- The statements in this application are true and correct to the best of my knowledge, information and belief.
- The supporting material is my own work or the work of the artists named in this application.
- I acknowledge that, if I am/ my organisation is successful, and I/my organisation will be held accountable to deliverables outlined in this application, and information provided in this application will form part of the funding agreement with Arts Queensland, along with;

a) The Guidelines pertaining to the grant fund as specified in the application

b) The application and any schedules or attachment

c) The terms and Conditions as found at; https://www.hpw.qld.gov.au/__data/assets/pdf_file/0011/3422/shortformtermsconditions.pdf

- I/my organisation will keep and maintain, for a period of 5 years, the necessary records to substantiate the application outlined in this form and any progress and outcome reporting
- I/my organisation consent that information provided in this application may be used for training, systems testing or process improvement purposes by Arts Queensland staff.
- I/my organisation give permission for Arts Queensland to verify funding requested from other funding agencies in support of this project and to provide information in this application to those funding agencies for this purpose.
- I/my organisation give permission for Arts Queensland to forward my information to the most appropriate industry experts or Government representative.
- If this application is approved, I/my organisation consent to the media and Queensland's State MPs being given information about the funded project and I understand I may be contacted directly by them.
- I/my organisation consent to information about the funded project and the amount of funding received being published on Arts Queensland's website and/or the Queensland Government Open Data Portal.

I agree to the above *

Yes

No

For organisations groups/collectives/artist run initiatives, the person signing is the person who is authorised on behalf of the organisation to sign the contract and the Statutory Declaration and warrants they have authority to sign on behalf of the organisation group/collective/artist run initiatives.

Name *

Title

First Name

Last Name

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Position *

Date *

Must be a date

Arts Queensland ENews

Would you like to receive Arts Queensland email communications? We will add your First Name, Last Name, Postcode and Email and your responses below to our Vision6 email client in accordance with our Terms and Conditions (<https://www.arts.qld.gov.au/privacy#email>).

*

- I wish to receive Arts Queensland eNews
 I do not wish to receive Arts Queensland eNews

I want to receive emails about *

- All Arts Queensland enews
 Funding opportunities
 Arts sector news
 New Performing Arts Theatre updates
 Ten Year Roadmap

I am interested in hearing about (select all that apply)

- Arts in schools
 Circus and physical theatre
 Dance
 First Nations Arts
 Film
 Literature
 Music
 Theatre
 Visual art

*

- I consent to Arts Queensland collecting and using my information for communication purposes in accordance with our Terms and Conditions

Terms and Conditions : <https://www.arts.qld.gov.au/privacy#email>

Feedback

You are now coming to the end of your application process and before you **REVIEW** and click the **SUBMIT** button please take a few moments to provide some feedback.

Please indicate how you found the online application process:

- Very easy Easy Neither Difficult Very difficult

Did you contact Arts Queensland before or during the application process?

- Yes No

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Please provide us with any improvements and/or additions to the application process/form that you think we need to consider:

No more than 100 words.

Do you have any other feedback to Arts Queensland on the program you are applying to?

Contact Us

Arts Queensland

www.arts.qld.gov.au

Street address: Level 16, 111 George Street, Brisbane QLD 4000

Postal Address: GPO Box 1436 Brisbane QLD 4001.

Email: investment@arts.qld.gov.au

Telephone: +61 7 3034 4016 **Toll-free Telephone:** 1800 175 531 (outside Brisbane metro)

AQ USE ONLY